



warehouse:

a building where large quantities of goods are stored, especially before they are sent to shops/stores to be sold. E.g. The Amazon warehouses.

depot:

/ˈdepəʊ/ /ˈdi:pəʊ/ a place where large amounts of food, goods or equipment are stored. E.g. an arms depot.



shop floor:

the area in a factory where the goods are made by the workers. E.g. to work on the shop floor. In the industrial sector, there are still relatively few women on the shop floor.

proportions:

size. E.g. a building of vast/huge/massive proportions.

drone:

an aircraft without a pilot, controlled from the ground. E.g. The Amazon drones will take off in about five years. They will revolutionise shopping as we know it.



interviewee:

the person who answers the questions in an interview.

job-hunt:

to try to find a job. E.g. At that time I had been job-hunting for six months.

position:

a job. E.g. He held a senior position in a large company. I should like to apply for the position of Sales Director.

post:

a job, especially an important one in a large organization. E.g. an academic/government post. To take up a post. To resign (from) a post.

Qualification:

an exam that you have passed or a course of study that you have successfully completed. E.g. academic/educational/professional/vocational qualifications. A nursing/teaching, etc. qualification. He left school with no formal qualifications.

résumé:

/ˈrezjumeɪ/ (British English **curriculum vitae** /kəˌrɪkjələm ˈviːtaɪ/ **CV**) a written record of your education and the jobs you have done, that you send when you are applying for a job.

vacancy:

/ˈveɪkənsi/ a job that is available for somebody to do. E.g. job vacancies. A temporary vacancy. Vacancy (for somebody/something). Vacancies for bar staff. To fill a vacancy. There's a vacancy in the accounts department.

body language:

the process of communicating what you are feeling or thinking by the way you place and move your body rather than by words. E.g. I could tell from her body language that she was angry.

slouch:

/slaʊtʃ/ (+ adv./prep.) to stand, sit or move in a lazy way, often with your shoulders and head bent forward. E.g. Several students were slouching against the wall. **Sit up straight. Don't slouch.** He slouched across the room and collapsed in a chair.

fold your arms (also cross your arms)

to put one of your arms over the other one and hold them against your body. E.g. He stood watching her with his arms folded across his chest. He crossed his arms and stood in the doorway looking hostile.

mistrustful:

feeling that you should not trust someone or something. E.g. **mistrustful (of somebody/something)** Some people are very mistrustful of computers. Since the accident he has become withdrawn and mistrustful. He was becoming increasingly mistrustful of doctors.

distrustful:

a distrustful person does not trust a particular person or thing or people in general. E.g. They were profoundly distrustful of anything new.

trusting/ trustful:

to believe that other people are good, honest, etc. If you're too trusting, other people will take advantage of you.

trusty:

that you have had a long time and have always been able to rely on. E.g. a trusty friend. She spent years touring Europe with her trusty old camera.

trustworthy:

that you can rely on to be good, honest, sincere, etc. Reliable.

untrustworthy:

that cannot be trusted

white lie:

a harmless or small lie, especially one that you tell to avoid hurting somebody.



cluttered (up) (with somebody/something)

covered with, or full of, a lot of things or people, in a way that is untidy. E.g. a **cluttered room/desk**.

crammed (with somebody/something)

full of things or people. E.g. All the shelves were crammed with books. The room was **crammed full** of people.

be snowed under (with something)

to have more things, especially work, than you feel able to deal with. E.g. I'd love to come but I'm completely snowed under at the moment.

be up to your ears in something

to have a lot of something to deal with. E.g. We're up to our ears in work.

be up to your eyebrows in something

to have a lot of something to deal with. E.g. I'm absolutely up to my eyebrows in work. Stein is up to his eyebrows in debt.

be up to your eyes in sth

to be very busy doing something. E.g. I'm up to my eyes in homework this week.

be up to your eyeballs in something

to have a lot of something to deal with. E.g. They're up to their eyeballs in work.

multitask:

/,mʌlti'tɑ:sk/ to do several things at the same time. E.g. Women seem to be able to multitask better than men.

workload:

the amount of work that has to be done by a particular person or organization. E.g. a heavy workload. We have taken on extra staff to cope with the increased workload. Management is looking at ways of spreading the workload between departments